**Guidelines**

The Bear Essentials Program helps to cover expenses for Vancouver Island kids who have medical conditions, health challenges, or disabilities and where the family requires financial support to cover the cost.

Applications must be:
- For children/youth aged 0 (pre-birth) to 19 (until the youth's 20th birthday)
- For children/youth who are residents of Vancouver Island or surrounding Islands
- For children/youth with disabilities or health challenges
- Referred by an independent, third party health care professional

Referring professionals include, but are not limited to:
- Social workers
- Island Health dental hygienists
- Physiotherapists
- Occupational therapists
- Speech and language pathologists
- Infant development consultants
- Supported child development consultants
- Physicians
- Nurses

**Types of requests**

Bear Essentials support is available to help cover:
- Travel costs associated with receiving health care that is unavailable in a child/youth's home community e.g. transportation, parking, food, accommodation – please reference the travel funding table for recommended allowances at the end of this document in appendix A.
  
  Note: In the instance of a healthy pregnancy that requires temporary relocation outside the home community for delivery, funding is capped at $1,000. Families may reapply for relocation support with subsequent pregnancies.
- Medical or therapeutic equipment to address special needs e.g. orthotics, insulin pump, specialized seating.
- Therapeutic resources to support a child/youth e.g. specialized formula and non-insured medications.

Families may have more than one application submitted on their behalf during their child's lifetime and may be eligible for up to $10,000 in cumulative funding.
Completing the application form

Important things to note:

- A referring professional must complete the application form. Applications completed by families will not be accepted.
- Please ensure that you verify the spelling of names and addresses.
- Providing an email address is required so we can reach families if necessary.
- Cheques, when applicable, will be made out to the mother’s name unless requested by the referring professional.
- We do not reimburse for expenses incurred prior to approval of an application. This includes all types of requests (travel, equipment, etc.).

Step 1:

Referring professional works with the family to complete the application - **application must be completed in full by the referring professional.**

If there are multiple children in a family who require Bear Essentials support, a separate application is required for each.

If you don't have an application form, please contact a program manager to obtain one:

Email: beare@helpfilladream.com
Telephone: 250-382-3135
Toll free: 1-866-382-2711
Fax: 250-382-2711

All applications must include:
- Complete contact information
- Signed consent to share information between the referring professional and the Bear Essentials partners (Help Fill A Dream and Children’s Health Foundation of Vancouver Island)
- The amount of funding being requested, with a quote if applicable

Applications should be typed or legibly printed.

*We encourage families to share their stories about the Bear Essentials program to let our donors know the difference they are making in the lives of children. Please ask families to consider signing the ‘share your story’ portion of the application.

Step 2:

A complete narrative to support the request is required in this section. Ensure supporting documentation is included with the application e.g. medical or therapy appointment schedule, quotes for equipment etc.
Step 3:

Submit application to:
   Email: beare@helpfilladream.com
   Fax: 250-382-2711

**Next steps**

You can expect acknowledgement of application within 5 business days and a program manager will be in touch to discuss next steps. Once an application has been approved, funding will be paid to the goods or services provider where applicable or to the family where appropriate.

**Complementary funding and support**

The Bear Essentials program is intended to fill the gaps that exist with current health care programs. We encourage you to access, where applicable, the publicly available resources listed below to complement Bear Essentials funding.

**Before submitting your application:** Have you considered the following complementary resources?

1. **An extended health benefits plan through place of employment**

2. **Ministry of Children and Families**
   - [Autism Funding](#) – funding for autism intervention services and therapies.
   - [At Home Program](#) - support children and teens with a severe disability or complex health care needs.

3. **Ministry of Social Development & Poverty Reduction**
   - [Healthy Kids Program](#) - basic dental treatment, optical care, and hearing assistance for children in low-income families.

4. **Ministry of Health**
   - [Medical Services Plan (MSP)](#) - covers the cost of medically-necessary insured doctor services.
   - [Pharmacare](#) - helps BC residents with the cost of eligible prescription drugs, certain medical supplies, and pharmacy services.
   - [Travel Assistance Program](#) - helps alleviate some of the transportation costs for eligible BC residents who must travel within the province for non-emergency medical specialist services.
   - [BC Family Residence Program](#) - accommodation assistance to enable families to stay together when their child requires medical care at BC Children’s Hospital or Sunny Hill Health Centre.

5. **First Nations Health Authority**
   - [Medical supplies and equipment](#) – medical equipment and supplies for personal use.
   - [Pharmacy](#) – prescription drugs, over the counter drugs, and compounds.
   - [Dental](#) – covers eligible dental treatments.
   - [Vision care](#) - covers eye exams and eyeglasses.
6. Government of Canada
   Jordan’s Principle – supports First Nations children to access products, services, and supports they need. It can help with a wide range of health, social, and educational needs.

7. Other non-profit organizations
   YANA (You Are Not Alone) – Comox Valley
   Cameryn’s Cause for Kids – Campbell River
   Variety
### Appendix A: Travel funding table

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<thead>
<tr>
<th>Region</th>
<th>Campbell River</th>
<th>Comox Valley</th>
<th>Cowichan Valley</th>
<th>North West Coast</th>
<th>Greater Nanaimo</th>
<th>Port Alberni</th>
<th>North Island</th>
<th>West Coast</th>
<th>Vancouver</th>
<th>Capital Regional District</th>
<th>Oceanside</th>
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<tbody>
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<td>X</td>
<td>X</td>
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</table>

The regions listed above include, but are not limited to, the following communities:
- Comox Valley - Cumberland, Comox, Courtenay, Denman, Hornby
- Campbell River and District - Quadra, Cortes, Sayward
- Greater Nanaimo - Lantzville, Cedar, Ladysmith
- Oceanside - Parksville, Qualicum Beach, Coombs
- West Coast - Tofino, Ucluelet, Bamfield
- North West Coast - Gold River, Tahsis, Zeballos
- North Island - Port McNeill, Port Hardy, Port Alice
- Cowichan Valley - Duncan, Crofton, Cowichan, Mill Bay, Cobble Hill, Chemainus
- Capital Regional District - Victoria, Sooke, Sidney, Southern Gulf Islands

** If you are unsure which region to use to calculate travel funding please contact a Bear Essentials Program Manager.

*** Funding for additional days is $40 per diem for all regions.