

Children's Health Foundation of Vancouver Island is a registered charity serving children and youth with disabilities and health challenges who live on Vancouver Island and surrounding islands. The Foundation raises and manages funds to invest in community programs and initiatives that remove barriers and create opportunities to ensure children and their families have access to the support they need. We believe that children with disabilities and health challenges deserve the same opportunities and life chances as other children.

In Fiscal 2018, the Foundation invested over \$3 million in programs and community initiatives serving children, youth, and their families across Vancouver Island. Each year, a portion of our investment is granted to organizations that improve health outcomes for Island children through an open call for proposal. We are now accepting applications for Fiscal 2019.

The deadline for applications is Monday November 27, 2017 at 4:00pm.

The following guidelines contain information on eligibility, impact areas and what to expect through the grant application process.

Eligibility

To qualify for funding, an organization must meet the following criteria:

- Be a registered charity with the Canada Revenue Agency.
- Provide services on Vancouver Island and surrounding islands.
- Provide services that improve health outcomes for one or more of the following groups:
 - Children and youth with physical and developmental disabilities
 - Children and youth with physical and mental health challenges
 - Children and youth at significant risk of developing a health challenge or disability
- Provide services that align with one of the following three impact areas:
 - Child and Youth Mental Health
 - Early Childhood Development
 - Rural & Remote Access
- € Non-profit, no fee for service will be given priority consideration.
- Deliver services between April 1 to March 31 of the following years: 2018/19; 2019/20 (optional); 2020/21 (optional).
- Agree to collect and report service data to the Foundation as requested.
- Agree to provide sufficient acknowledgement to Children's Health Foundation of Vancouver Island as a supporter.

2019 Impact Areas

The Foundation invites eligible community organizations to submit proposals for funding that directly support one of the Foundation's impact areas as described below:

1. **Child and Youth Mental Health:** Providing community-based mental health services and supports for children and youth. Initiatives focussed on early years (0 to 6 years old) and middle years (7 to 12 years old) will be given priority consideration.
2. **Early Childhood Development:** Providing preventative or early intervention services and supports for children aged 0 to 6 and/or their caregivers to positively impact long-term health outcomes for children.
3. **Rural and Remote Access:** Bringing health care services closer to home or reducing barriers to access for children, youth and their families who live in rural or remote communities. Applications will be prioritized from the "Very Remote Rural" classification to "Urban Centre" as defined by Island Health¹. Grant applications in this impact area will be accepted for initiatives that service the health needs of children, youth and families who live outside a "Large Urban Centre"; services provided in Nanaimo and Victoria are excluded from applying for funding in this impact area.

Proposals may include a range of direct therapeutic supports, social and community engagement services, support during transition periods or parent/guardian supports and services.

Funding Information

Funding Period: April 1, 2018 to March 31, 2019 (year one) until March 31, 2021 (year three)

Funding Duration: Multi-year funding for up to three years will be considered

Funding Amount: The Foundation considers grants up to a maximum of \$75,000 per year for an organization (maximum \$225,000 over a three year period).

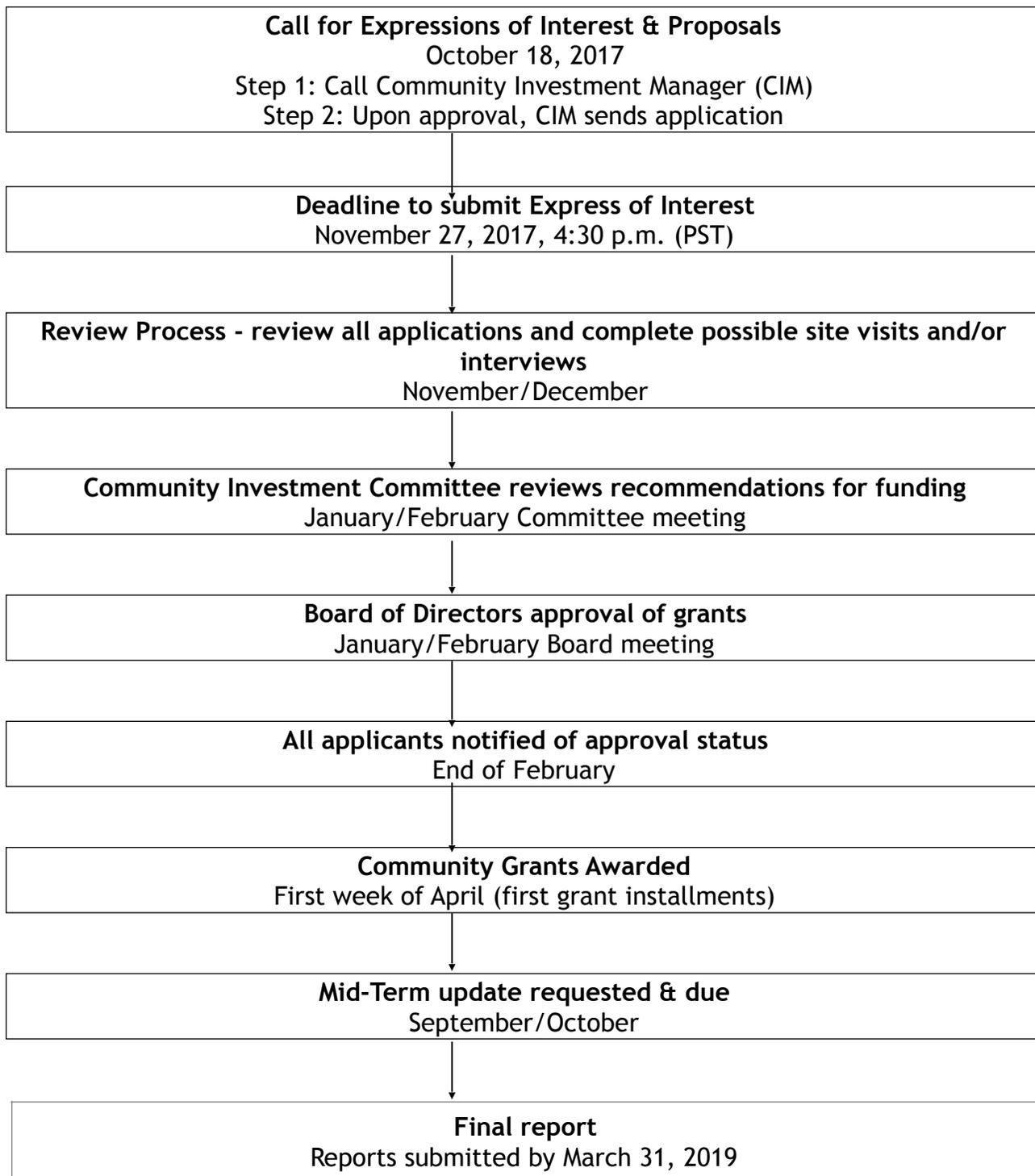
Other: Additional consideration will be given to initiatives that:

- serve an under-served area or population at significant risk of poor health outcomes;
- respond to a clearly identified need or gap in service;
- are informed by self-evaluation, research and evidence-based practice;
- offer innovative solutions that test research and new ways of working;
- demonstrate interagency collaboration and system efficiency improvements;
- use integrated service delivery models that enhance accessibility; and
- demonstrate measurable health outcomes and indicators and use of standardized data collection tools.

Grant Cycle at a Glance

Please allow **six months** for the entire application process.

¹ See Island Health's definition of "large urban centre" page 28: <https://www.viha.ca/NR/rdonlyres/4C9BD3D9-D783-49BA-917F-217AFA421E2B/0/FinalRuralHealthFrameworkSept172014.pdf>



Requesting an Application

If you believe your program or project qualifies for funding, contact the Community Investment Manager for your region:

South Island (*Ladysmith and south*) Bronwyn Dunbar 250-519-6921
Central/North Island (*Nanaimo and north*) Anita Brassard 250-702-6131

During your phone conversation it will be important to clearly describe your program or project so general eligibility can be determined. Be prepared to provide the following information about your initiative:

- The impact area your initiative supports.
- Who the initiative will serve, including client selection criteria.
- Demonstrated need for the initiative.
- Service delivery model and how it will improve the health and well-being of children and youth.
- Health outcomes and indicators that you are able to measure and report.

If your initiative is considered eligible for funding, a grant application will be provided to you. It is possible for an organization to make more than one application; your total funding request cannot exceed the funding maximum of \$75,000 per year.

Application Review

The grant application is a dialogue between your organization and Children’s Health Foundation of Vancouver Island. Adjustments or clarifications to your submission may be requested. Depending on the nature and size of the grant, the Foundation may require further information and a site visit. Please ensure that someone who is familiar with the application is available during the review period to respond to questions and requests.

Applications will be reviewed by Community Investment Managers against our impact areas and criteria. Once the review is complete, staff will work with the Community Investment Committee to finalize recommendations to the Board of Directors for final approval. The Foundation will issue a letter informing applicants if their application was successful by the end of February 2018. Successful applicants will receive a funding agreement for acceptance. The agreement will outline a disbursement schedule, reporting requirements, and other grant terms and conditions. Initial payments will be available the first week of April 2018.

Not all organizations that submit applications will receive funding, and successful applicants may not receive the full amount requested. The Foundation reserves the right not to fund any proposals in a given year. Children’s Health Foundation of Vancouver Island reserves the right to conduct an independent internal review of its grant to any organization.

Reporting Requirements

Reporting requirements will be set out in funding agreements and may include:

- A midterm report with an update on the progress of funded activities.
- A final report with information on clients served, indicators and outcomes, annual statement of actual expenses, and lessons learned and best practices or tools that can be shared.
- Photos and first-person narratives to promote the organization and Foundation in our newsletter, on our website and other social media.

Other Requirements

Grant recipients will be required to promote the support received from Children’s Health Foundation of Vancouver Island. This may include acknowledgement in printed materials, press releases, verbal presentations, website pages, and at special events, which are related to funded activities. You will be invited to attend the 2018 Leadership Summit in April to celebrate

the collective work of our granted partners. Cheque presentations of the first installment of funding will occur at the Leadership Summit.

Sharing Information

The Foundation is part of several funders' networks on Vancouver Island. To help us determine shared priorities, maximize the effectiveness of our granting support, and connect you to other funding opportunities if your application is not a match for us, we may share the information contained in your grant application with other member funders as part of our collaborative practices.

Thank you for your interest in pursuing funding from Children's Health Foundation of Vancouver Island.

The deadline for applications is Monday November 27, 2017 at 4:30pm